



## **VOTER EMPOWERMENT AND RESTORATION PROJECT DIRECTOR**

The Transformative Justice Coalition (TJC), a national racial justice organization, is seeking to hire a talented, highly motivated and experienced attorney to serve as the Project Director for our new Multi-state Voter Empowerment and Restoration Project. This Project will enhance the on-going major voting rights work of the Transformative Justice Coalition to educate, register, mobilize and protect the vote of our nation's most vulnerable voters. This Project will have an especial emphasis on providing eligible returning citizens, formerly incarcerated persons and those impacted by the criminal Justice system with voter participation assistance including restoration of voting rights, voter registration and mobilization.

This Project will supplement, coordinate and integrate with TJC's existing and renowned concerted voter outreach, voter contact, mobilization and protection activities targeting vulnerable and discounted voters in numerous states. Direct coordination with TJC's Election Protection Project is essential to the success of our 2022 Good Trouble Voter Justice Program.

The Project Director will work under the direct supervision of TJC's Co-Leaders and celebrated voting rights attorneys, Barbara R. Arnwine and Daryl D. Jones.

### **Duties and Responsibilities**

Duties and responsibilities of the Project Director will include strategic project planning and coordination for our national outreach to voters and those in our targeted states, direct supervision of project staff, interns and volunteers, recruitment of legal volunteers, coordinating with community groups to establish and operate Local Coordinating Committees, administering sub-grants, organizing the National Live Chat program, other administrative duties, and report preparation. Participation in fundraising and development will be required. Besides, the participation of TJC's Co-Leaders and Senior Attorney in this Project's operations, the Project Director will directly supervise and coordinate a Project team consisting of a State Coordinator/Organizer Attorney, an Outreach & Public Education Coordinator and an Executive Assistant (part time). The Project Director will work with the Project Team and law firm volunteers to develop accurate summaries of the applicable law in our four targeted states regarding eligibility for voter restoration, voter registration and voting rights per states. Applicants must be committed to being an excellent team member. Deliverables will include the creation of the Local Organizing Committees, the development of training events, the recruitment and deployment of 42 independent part-time paid contractors for grassroots outreach in our 4 target states, the recruitment of attorney volunteers, the establishment and

successful operation of the 24/7 Live Chat and preparation of reports. And all other duties as assigned by TJC's Co-Leaders.

### **Qualifications**

Applicants must be a licensed attorney in good standing with at least 5 years of experience. Demonstrated knowledge of voting rights, civil rights or election law is required. Substantial organizing experience is required. Applicants should have Excellent writing and research skills and ability to engage in complex legal analysis. Must have excellent communication and public speaking skills. Strong interpersonal skills. Significant supervisory and related experience is required. Good team member skills. Great initiative. Able to organize and conduct trainings events. Administrative and report preparation skills preferred. Preference will be given to applicants with substantial experience in criminal justice reform, Community organizing, public education, and volunteer attorney coordination. Familiarity and facility with the voting rights of returning citizens, formerly incarcerated persons and those impacted by the criminal justice system is preferred. Applicants must be Willing to travel. Applicants experience must show demonstrated commitment to the mission, purpose, and values of the Transformative Justice Coalition. Litigation experience is preferred.

TJC looks to fill this position as soon as possible and foresees this Project as a core component of its future work.

### **Salary and Benefits are Competitive and Commensurate With Experience**

Interviews will be held of selected applicants as soon as possible with the goal of applicants starting to work in mid to late March.

To apply, submit a cover letter, resume and short writing sample by email or regular US Mail as follows:

Email to: [Barwine@tjcoalition.org](mailto:Barwine@tjcoalition.org)

Or mail to:

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